

**Subject:** Re: Manchester Blvd and Sepulveda Blvd  
**From:** Donald Duckworth <duckworth.donald@gmail.com>  
**Date:** 05/24/2012 11:46 AM  
**To:** Greg Monfette <greg.monfette@lacity.org>  
**CC:** John Ruhlen <jruhlen916@aol.com>, Miki Payne2 <miki@hbdrollinger.com>  
**BCC:** Donald R Duckworth <duckworth.donald@gmail.com>

Attached is a draft of the Ficus removal letter we discussed. Does this work? If so, I'll put it on letter head and return it to you. Do I have the correct address? Thanks Greg.

On Tue, May 22, 2012 at 2:15 PM, Greg Monfette <[greg.monfette@lacity.org](mailto:greg.monfette@lacity.org)> wrote:

First, I would like to thank you all for the meeting out at the site today as it was very fruitful. Second, I would like to recap on what we have accomplished and where we are going:

1) LACC will be cutting new tree wells and planting new trees (Koelreuteria and Ginko) along the south side of Manchester Blvd from Sepulveda Westway to La Tijera Blvd and then along the north side from La Tijera Blvd to Sepulveda Blvd.

2) Urban Forestry will remove the (3) Bottlebrush trees & stumps at Manchester Blvd and Sepulveda Blvd.

3) LACC will be replacing (5) Tabebuia trees in the medians along Sepulveda from 83rd st. to Howard Hughes Parkway.

4) Don Duckworth will be arranging the maintenance (establishment period plus two years) for all the above listed trees.

5) Don Duckworth will look into the trimming of the two Carobs and one Pepper tree on the north side of Manchester between La Tijera Blvd and Sepulveda Blvd. (These are private property trees). Also, the trimming back of the Bougenvillia and other trees overhanging the sidewalk along the north side of Manchester from La Tijera Blvd to Sepulveda Blvd.

6) Don Duckworth will be following up on the Adopt a median package for the maintenance of the medians along Sepulveda Blvd north of Manchester Blvd. After the package is complete and submitted to me then I will get it to Ms Sun for processing and I will schedule a meeting with Hector Banuelos to go over the transfer of maintenance responsibilities.

7) Don Duckworth will get a letter of request to me for the removal of

the large Ficus tree on La Tijera Blvd at the Gas station. I will then process the request to the Board for approval.

8) Don (and John) will work on identifying the monies to put out a contract to remove the Cupania trees on Sepulveda Westway, repair the sidewalks, and plant new trees. When the request is received I will process it for Board approval.

We are targeting getting number 1 through 7 done by June 8th, 2012.

Again, thanks for the meeting today.

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Greg J. Monfette, Superintendent I  
Bureau of Street Services  
Urban Forestry Division

Want to make a service request or need a tree permit?

Call [\(800\) 996-2489](tel:8009962489) or visit <http://bss.lacity.org/>.

Visit <http://bsspermits.lacity.org/treeprune/> if you need a tree prune permit today.

— Attachments: —

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Monfette Tree Removal Request LaT & Man 120525.doc

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